

# LADDERS FOR LEADERS TIMELINE

## NEW APPLICANT

1

### APPLICATION OPENS:

December 18th – January 21st

2

### REQUIRED INTERNSHIP TRAINING:

Dates Available February-early April

Once accepted into the program students will be notified.

Students are required to complete up to 20 hours of training to be able to receive opportunities.

Registration Link will be shared with students once accepted into the program.

3

### MATCHING PROCESS:

January - April

Upon finishing training and assignments, students will confirm industry interests/skills via a form.

They enter a pool to receive internship emails matching their interests, subject to availability.

Students may apply for multiple opportunities, but their resume will be shared for only one at a time. They can be active in only one opportunity simultaneously.

**\*Internships are not guaranteed**

4

### HIRING/ENROLLMENT PROCESS:

January- May

Once hired for an internship student will be prompted to submit documents through SYEP in order to start their internship.

5

### SUMMER INTERNSHIP:

July- August

## ALUMNI

(students who were previously placed in Ladders for Leaders Internship)

1

### APPLICATION OPENS:

December 18th – January 21st

Once accepted into the program students will be prompted to complete a form to confirm acceptance into program.

2

### MATCHING PROCESS:

January - April

Upon completing the form, students will enter a pool to receive internship emails matching their interests, subject to availability.

Students may apply for multiple opportunities, but their resume will be shared for only one at a time. They can be active in only one opportunity simultaneously.

**\*Internships are not guaranteed**

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### HIRING/ENROLLMENT PROCESS:

January- May

Once hired for an internship student will be prompted to submit documents through SYEP in order to start their internship.

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### SUMMER INTERNSHIP:

July- August